

## East Jamaica Conference of Seventh-day Adventists Youth Department Examining Committee Adventurer and Pathfinder Examinations 2023 Information to Pathfinder & Adventurer Leaders

## The following guidelines relate to the conduct of the examination process for the year 2023

GENERAL		
GUIDELINES		

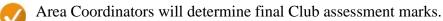
- Pathfinder Examination Day is scheduled to be held on Sunday October 29, 2023 between 9:00 a.m. and 12:00 noon. The system will close at 12:00 noon.
- Only Pathfinder candidates who have successfully completed the club assessment activities should be recommended for sitting the examination
- Busy Bee & Sunbeam Adventurer Classes will be assessed ONLY at the club level. Please see assessment guidelines below.
- Club directors or their designates should administer and mark all activity, award, and honours' books within the required timeline (please see below).

ASSESSMENT OF BUSY		
<b>BEE &amp; SUNBEAM</b>		
ADVENTURERS		

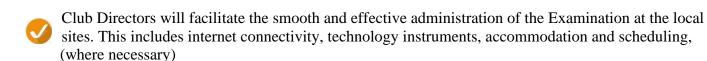
- Satisfactory completion of Activity and Award Books as assessed by club director or designate
- Ability to repeat from memory the Song, pledge and law
- Active participation in at least 80% of the activities conducted by the Club throughout the Year

ASSESSMENT OF BUILDER & HELPING HANDS ADVENTURERS & PATHFINDERS

- The results for all successful candidates in the club assessment activities will be sent to the Area Coordinator.
  - Area Coordinators will develop verification strategies that they will apply to the clubs under their jurisdiction. This will ensure that candidate's status is accurate and defensible.



Builder & Helping Hands Adventurers as well as Pathfinder Examinations will be administered online.



Club Directors are required to invigilate the examinations being conducted at the local sites. Directors are accountable for the integrity of the examination process at the local sites to ensure that cheating does not occur and that each candidate is given a fair chance to complete the examination.

Club Directors will submit special needs candidates' information to the Area Coordinator. This information consists of:

~~~ Full name of each special need candidate

~~~ Class of the candidate

- ~~~ Nature of the special need
- All extenuating circumstances during the conduct of the examination should be reported to the Area Coordinator immediately they occur. Area coordinators will investigate and make a decision on the matter in collaboration with the Examination Coordinator.

## DATES OF RELEVANCE

## Please see dates and timelines that relate to all stakeholders in table 1 below

| Dates         | Activities  | Person Responsible       |
|---------------|---|--------------------------|
| April 1 to    | Conduct Club Assessments  | Club Directors           |
| October 10    |   |                          |
| October 12    | Final Assessment results for Busy Bee & Sunbeam Adventurer      | Club Directors           |
|               | groups sent to Area Coordinators                                |                          |
| October 12    | Final Club assessment results for Builder & Helping Hands       | Club Directors           |
|               | Adventurers and Pathfinders sent to Area Coordinators. This     |                          |
|               | includes information about special needs' candidates            |                          |
| October 16    | Collate club assessment results sent by Club Directors          | Area Coordinators        |
| October 20    | Send final lists of Zonal Candidates by class to Chief Examiner | Area Coordinators        |
| October 24    | Complete all logistics for the smooth execution of the Builder  | Club Directors with      |
|               | & Helping Hands Adventurers, and Pathfinder examinations at     | oversight by Area        |
|               | the local sites.  | Coordinators             |
|               | This includes internet connectivity, technology instruments,    |                          |
|               | accommodation and scheduling where necessary                    |                          |
| October 29    | Administration of Pathfinder examinations                       | Exam Committee, Club     |
|               |   | Directors in Collab with |
|               |   | Area Coordinators        |
| October 29 to | Process the synchronizing of Club data with exam results        | Examination              |
| Nov 5         |   | Committee                |
| November 7    | Youth Director and Area Coordinators receive Final              | Examination              |
|               | examination results   | Coordinator              |